



Spring 2011 Newsletter

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Finally Spring!

Dear Client,

Springtime is always one of my favorite times of the year. I don't know if it is because it coincides with the end of tax season or because of all the new beginnings that it represents. Probably both. I hope that this letter finds you in good health and great spirits. I just wanted to drop you a note to tell you thank you for your business this year. This past year has been especially busy for us. I'm excited about the future and all that it has to bring. Please do not hesitate to call or email with questions. We are here for you year round. The practice keeps growing and we are keeping up with all of the changes. We owe it all to clients like you. Thank you.

Off Season Office Hours Shortened

Once tax season is over we change our regular office hours to off season hours. Our regular business hours will be Monday through Thursday from 9 to 4 and Fridays from 9 to noon. I hope that these hours will accommodate your needs.

Changes under way in 2011

There are bound to be an immense amount of changes in tax law this year. Already, Congress has enacted an appeal to the 1099 filing requirement that was brought into law with the Health Reform Act. This is a huge win for small business. The recordkeeping and reporting requirements would have added a huge burden on small business. There is talk about tax reform and simplification of the tax code. I'm all for that. Stay tuned.

I had lots of questions regarding energy improvements made to your home in 2011. There are energy credits still available, however, not to the extent that was available in the past

couple of years. Keep your receipts and bring them in next year. We'll get you the credits that we can. It's still a great time to invest in energy savings improvements to your home.

Earth Friendly Office



We are proud of our conscious efforts to be "earth friendly". We invest heavily in state of the art hardware and software in order to streamline our systems and conserve energy and resources. Beginning this summer we will begin to offer emailed statements and invoicing. If you would like to transition to an emailed version vs. a paper (snail-mail) version please contact us and we'll get you switched over.

Remember, if you don't want paper documents in the future we can always create a digital copy of your tax return and supporting documents for you. It works great when you need to supply copies for the bank. You just forward on the password protected file onto whoever needs the information. Just let us know and we'd be happy to get it done for you.

Back Up Plan

Given the amount of flooding and natural disasters hitting our country lately it's important to remind you of the importance of a backup plan.

Every year I hear horror stories of losing entire hard drives and years-worth of work and records. Please remember to back up your important documents, program data files and digital pictures regularly. We offer smart sticks in the office for \$10 or you can pick up large external hard drives to accommodate this. A simple backup procedure can help save hours-worth of work later. If you haven't already, you can create a secure client portal on our website



www.cblacktax.com and upload important files to it. Also, safeguard your valuable documents and items in a safe deposit box or a secure storage facility.

2011 Mileage Rates

Business	\$0.51/mile
Charitable	.14/mile
Medical	.19/mile
Moving	.19/mile



Stop by the office and pick up a mileage log book if you need one. If you deduct business use of your vehicle or are reimbursed for mileage then you should maintain a regular mileage log in the event you get audited. Also, remember to keep other receipts to substantiate your mileage throughout the year – like oil change receipts.

Mandatory Employment Posters

If you are a business client, we want to be sure that you have the correct required posters displayed at your places of business. They are available free of charge at the local job service office.

Same great people, Same great service

With the addition of Accounting & Tax by Stecher, EA at the beginning of the year there have been some adjustments from both sides of the parking lot. The office and staff have experienced a number of changes during the first 5 months of this year. Overall, the changes have been seamless. Of course, we are still learning.

We are blessed with top-notch professionals who are willing and EAGER to help you with your tax, accounting and consulting needs.

What does the change mean for current and new clients? A more robust team of professionals to take care of your needs. Spread

the word, we love referrals. We look forward to our new relationships.

Keep in touch and let us know how we can better serve you. Besides, we need to know about any important changes in your life. There may be tax planning opportunities there.

Visit our Website for Up To Date Info

We are regularly updating our website to bring you the most current information. There are lots of valuable and fun tools available including our secure client portal login. There are a number of useful calculators available for you to use at your leisure. Sign up for our electronic newsletters. Read up on the bios of our terrific staff or peruse through our office blog.

Please feel free to call or stop by the office anytime if you have any questions on your tax situation or if you receive any tax related correspondence from the IRS or State.

I continue to take clients for tax, consultation, accounting and payroll services. Finally, a great big thank you to those of you who spread the word and recommended us to your friends and family. There is no bigger compliment than that.

Have a great summer and I'll see you next year!

Colleen, Jeanne
& the rest of the
crew.

