

Employee Business Expense

Name:

SSN:

TS		Occupation override	
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Part I - Employee Business Expense and Reimbursements

Rural mail carrier

Parking fees, tolls, and local transportation, including train, bus, etc.

Travel expense while away from home overnight, including lodging, airplane, car rental, etc. **Do Not** include meals and entertainment

Other business expenses

Meals and entertainment expenses

DOT meals

Enter reimbursements received from your employer that were **not** reported to you in box 1 of Form W-2. Include any amount reported under code "L" in box 12 on your Form W-2

Portion of total expenses that is for impairment-related work expenses of disabled employee

Portion of total expenses that is for Armed Forces reservist

 Qualifying performing artist

 Fee-based state or local government official

Business Vehicle Expenses

Vehicle Description

Enter the date vehicle was placed in service

Total miles vehicle was driven during 2009

Business miles included above

Average daily roundtrip commuting distance

Commuting miles included in total miles above

Taxes

Gasoline, oil, repairs, vehicle insurance, etc.

Vehicle rentals

Inclusion amount

Value of employer-provided vehicle (applies only if 100% annual lease value was included on Form W-2)

Enter cost or other basis

Enter section 179 deduction

Enter depreciation method and percentage

 If an employer provided vehicle, is personal use during off duty hours permitted? Yes No

 Do you (or your spouse) have another vehicle available for personal use? Yes No

 Do you have evidence to support your deduction? Yes No

 If "Yes", is the evidence written? Yes No